

Role: WELL Building Consultant
Seniority: Senior Consultant and Associate levels considered
Location: Enfield, Greater London, EN1
Salary: Negotiable dependant on experience
Status: Full-time or part-time position. Flexible working is encouraged.

About Us

Element 4 is an award-winning sustainability consultancy, working to make organisations and properties healthier, happier and more environmentally sustainable.

We are passionate about helping clients to evolve and profit in the new green future, reducing their impacts and embracing practices that protect the environment and support communities. There is no greenwash here – we insist on honesty, integrity and real positive change. Our moto is “disruptive sustainability”, shaking up traditional approaches, making sustainability more relevant and urgent.

Element 4 is a small company with big ambitions. Our client list includes household names, blue-chip companies, government bodies and small disruptors. We are leading the well-building movement with more Fitwel projects than any other consultant in Europe.

Primarily we engage with clients on property schemes (office, residential, education and retail developments) but we also create sustainability & wellbeing strategies for organisations in other sectors. Every day is an adventure!

This year is a big year for us – as our workload increases, we are expanding our services and growing the team. We are looking for exceptional people to join us at this exciting time and help shape the future of the business. We will support your growth and development with training and mentoring. We encourage truly flexible working and offer time off for passion projects and activism that aligns with our vision of a more sustainable world.

To apply for this position please provide your CV together with a covering letter to

apply@element-4.co.uk

Please note you must be resident and legally eligible to work in the UK with all necessary visas in place at the time of application. Legal identification documents will be required.

The Candidate

You will have real passion for social and environmental sustainability with a track record of work-related or personal action on environmental and social issues.

You must be a good communicator, keen to learn, demonstrating flexible thinking, strong problem-solving skills and be able to work independently as well as part of a team. You will be an empathic manager, demonstrating the ability to encourage, support and empower your direct reports.

Every day is different so you must be adaptable, using your skills to solve many different challenges.

Key Responsibilities

- Full implementation of WELL Building Standard and Fitwel certifications.
- Collating and review of data and evidence to achieve WELL Building certification.
- Supporting, training and managing team members to deliver high quality work.
- Producing reports, guidance notes and general communications with design teams to ensure quality and standards are achieved/exceeded.
- Demonstrating excellent engagement and communication with all stakeholders.
- Facilitating training and workshops, chairing meetings and recording minutes.
- Managing a challenging and varying workload which can change at short notice.
- Identifying issues or risks that affect project delivery, identifying measures to address the issue/risk and implementing solutions.
- Undertaking initial assessments or audits of client operations/plans to establish strengths, weaknesses, opportunities and threats.
- Willing to travel to various project locations, primarily in the UK but potentially abroad.
- Providing guidance to clients on relevant regulations/legislation, industry trends and best practice that may impact their business.
- Ability to work independently.
- Assisting with bid and tender preparation and co-ordination.

Essential Skills / Qualifications

- WELL Building Standard Accredited Professional.
- Experience of delivering a WELL Building Standard certified project.
- Demonstrable ability to create high quality technical reports.
- Experience with BREEAM, Ska & LEED.
- A science or engineering degree-level qualification.
- Experience of chairing meetings, providing training or leading workshops.
- Highly organised with project management skills to effectively collate data, plan and prioritise conflicting demands to meet deadlines.
- Solid understanding of property & construction terms and technologies.
- Excellent verbal and written communication skills, able to translate complex principles to non-technical stakeholders.
- Excellent attention to detail and high standard of written English.
- Proficient in the use Microsoft Office, i.e. Word, Excel, PowerPoint, Outlook, etc.

Desirable Skills / Qualifications

- BREEAM Accredited Professional qualified.
- Experience of corporate sustainability, utilising ISO14001, B-Corp, Science Based Targets and SRI/GRESB.
- Familiarity with BS and ISO standards, systems and processes.
- Understanding of UK and international environmental legislation.
- Educated to degree level in architectural, environmental or construction discipline.
- Member of IEMA, SocEnv, CIWEM or other relevant professional institution.